

# MILCOMBE PARISH COUNCIL

TUESDAY 3 SEPTEMBER 2024

Clerk & Responsible Financial Officer  
Theresa Goss  
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Middleton Cheney  
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28 August 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 3 September 2024 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and David Rogers and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.  
**8:00pm – 8:05pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**8:00pm – 8:05pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**8:05pm – 8:10pm**
4. **Minutes** - To approve the minutes of the meeting held on 2 July 2024. **(Attached)**  
**8:10pm – 8:15pm**
5. **Matters Arising** - To discuss any issues arising from the minutes 2 July 2024.  
**8:15pm – 8:20pm**
6. **Chairman's Announcements**  
**8:20pm – 8:25pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item)**  
**8:25pm – 8:35pm**

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.  
**8:35pm – 8:45pm**
9. **Village Matters**
- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
  - ii) Play Area – To discuss any matters relating to the play area and receive an update on the project for installation of CCTV.
  - iii) Noticeboard – To discuss erecting a new noticeboard in the village.  
**8:45pm – 8:55pm**
10. **Planning**
- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
  - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
  - iii) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.  
**8:55pm – 9:10pm**
11. **Parish Council Matters**
- i) Vacancies – To consider any applications for co-option onto the Parish Council.
  - ii) Oxfordshire Association of Local Councils (OALC) Subscriptions – To discuss the proposed increase in the annual subscriptions to OALC. **(Information to follow)**
  - iii) Civility & Respect Pledge – To support the National Association of Local Council's Civility and Respect Pledge.  
**9:10pm – 9:20pm**
12. **Finance**
- i) Financial Matters
    - To approve the accounts for payment; and
    - To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**
  - ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**
  - iii) Effectiveness of the Internal Audit 2023/2024 – To discuss the Effectiveness of the Internal Audit for 2023/2024. **(Report to follow)**
  - iv) Model Financial Regulations – To approve the Updated Financial Regulations for 2024/2025. **(To follow)**  
**9:20pm – 9:30pm**
13. **Correspondence** - Items of correspondence will be circulated to members.  
**9:30pm – 9:35pm**
14. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will

commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 5 November 2024
- Tuesday 7 January 2025
- Tuesday 4 March 2025

**9:35pm**

**15. Items for the Next Agenda**

**9:35pm**